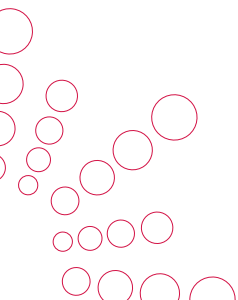




# WELCOME

OUR AIM IS THAT THE CHILDREN DELIGHT IN EFFORT, ACHIEVEMENT AND OPPORTUNITIES TO ACHIEVE THEIR FULL POTENTIAL.



# WE HAVE A LONG TRADITION OF PROVIDING CHILDREN WITH A WIDE, **BALANCED** AND **QUALITY** EDUCATION IN A HAPPY, CARING AND NURTURING ENVIRONMENT.

Carrickmannon Primary School is a controlled Primary school, situated 1.5 miles outside the village of Ballygowan. Our current enrolment (2016/17) is 103 children. The school is a listed building of historical interest, which has been renovated and extended, providing excellent modern classroom facilities and a large resource area. We make full use of the facilities we have outdoors; grass, bark and tarmac play areas, as well as a garden area to enhance the pupil's learning experience.

At Carrickmannon Primary School we aim to provide a safe, positive, supportive, stimulating and challenging environment where each child feels valued, respected and nurtured. All are encouraged and given the skills to achieve their full potential. We aim to provide each child with not only a well balanced curriculum but also a very happy and memorable time in their early years. Pastoral care is a priority and is acknowledged as playing a crucial role in the development of the ethos of the school.

OUR SCHOOL IS A REALLY NICE PLACE TO BE. IT IS LIKE WE ARE A BIG FAMILY.

Emma, P7

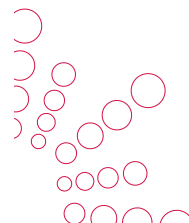


The ethos and culture of the school meet the challenges of educating children for the 21st century. All members of our school community; governors, teachers, ancillary, clerical staff, parents and children are in agreement on the statements below which underpin the culture within our school.

- » We value and respect all members of the school community.
- » We encourage good relationships within our school.
- » We seek to develop a culture of lifelong learning.
- » We focus on teaching and learning.
- » We set high standards for all members and learners.
- » We celebrate achievement within the school community.
- » We monitor our progress towards the established goals.
- » We initiate improvements and evaluate all aspects of our school life.
- » We report on our work in all areas of school life.
- » We focus on being a learning community.

We aspire to provide all children with the opportunity to become successful learners, confident individuals, responsible citizens and effective contributors within a rapidly changing world.

**Mrs S. Lennon**







## STAFF AND ORGANISATION

The school's Board of Governors bring a wealth of experience, enthusiasm and commitment to ensuring that Carrickmannon provides a quality education in a nurturing environment.

We have an excellent pupil teacher ratio and believe in committing high quality individual teaching to any child whose learning requires extra attention. We currently have five classroom assistants who work in all classes to support the children and teachers.



## CLASS

Primary 1 & 2	Mrs. S. Lennon and Mrs. A. Ruding
Primary 3 & 4	Miss R. Brown
Primary 5 & 6	Mrs. S. Beggs and Mrs. K. Dornan
Primary 7	Mrs. L. Francis



## TEACHERS



## SCHOOL TIMETABLE



## COMMENCE

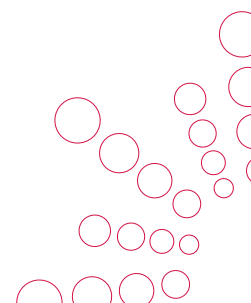


## FINISH

Primary 1 & 2	9.00am	2.00pm <b>12 noon during September</b>
Primary 3	9.00am	3.00pm (Mon & Tues) 2.00pm (Wed, Thurs, Fri)
Primary 4	9.00am	3.00pm (Mon - Thur) 2.00pm (Fri)
Primary 5	9.00am	3.00pm (Mon - Thur) 2.00pm (Fri)
Primary 6 & 7	9.00am	3.00pm (Mon - Thur) 2.00pm (Fri)
Lunch	12.15pm	1.00pm

## WE ENJOY OUR LEARNING.

Leo, P6



# THE CURRICULUM.

## AT CARRICKMANNON, CHILDREN OF DIFFERING ABILITIES ARE TAUGHT WITHIN COMPOSITE CLASSES.

Those children with special needs are given appropriate attention and we operate a very inclusive special needs policy.

Teachers use a variety of approaches and strategies. Teaching may be cross curricular or subject based. The compulsory areas of learning and the cross curricular educational themes are set out below.

### LANGUAGE AND LITERACY

Literacy focuses on developing each child's ability to understand and use language as an integral part of learning. This enables children to interact effectively with the world around them, to express themselves creatively and to communicate confidently (through talking and listening, reading and writing) using a variety of skills and media.

Language and Literacy are fundamental prerequisites for thinking, learning and interacting in personal, social and work contexts throughout life. Literacy is therefore a key to learning as well as a key to enjoyment and personal growth.

### MATHEMATICS AND NUMERACY

Children are encouraged to develop a love for Maths and a sound understanding of mathematical principles through first hand investigation and problem solving, while at the same time ensuring that basic table facts and methods of computation are firmly grasped.

The place of mental mathematics is highly valued as it promotes quick and independent thinking as well as being an invaluable tool in everyday life.

Processes in mathematics pervade the entire program involving children in using and applying mathematics in practical tasks and real-life situations.

### INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)

ICT across the curriculum transforms and enriches pupils' learning experiences, providing them with opportunities to become independent, self-motivated and flexible learners.

Pupils develop the skills to engage in meaningful research, to handle and communicate information and to solve problems collaboratively within and beyond the classroom.

### THE WORLD AROUND US

As children are naturally curious they often ask profound questions about themselves and the world around them.

We aim to provide opportunities to answer some of these questions from the perspectives of geography, history, science and technology.

### THE ARTS

Art and Design, Drama and Music provide rich opportunities for developing creativity, allowing all children from Primary 1 to Primary 7 to express their ideas, feelings and interpretations of the world in diverse ways, through pictures, sound, drama and dance.

We aim to provide opportunities for children's individuality, imagination and creativity to blossom.

At various times throughout the year the children have opportunities to perform in public. These events are enjoyed by children and parents and help us to further our aim of promoting the self-esteem of all our pupils. The fundamental principle in all such events is that all children are included.

### PHYSICAL EDUCATION

We aim to provide frequent and regular experiences in a range of enjoyable and challenging physical activities that develop and consolidate the full range of fundamental movement skills.

The activities offered provide opportunities for children to plan, practise, perform and evaluate the work of themselves and others. Knowledge, skills and understanding are developed through a broad and balanced range of experiences through games, dance and athletics. Opportunities for swimming lessons are provided in Key Stage 2. Coaches work with our teachers to provide a range of additional physical education opportunities.

At the heart of the curriculum lies an explicit emphasis on the development of skills and capabilities for lifelong learning and for operating effectively in society.

### RELIGIOUS EDUCATION

Our RE Programme is based upon the agreed syllabus drawn up by the main Christian churches.

We come together as a school community each week and on special occasions to celebrate similarities and differences. Our Friday assemblies are led by our local clergy who take a keen interest in the life of our school.

The school ethos encourages pupils to respect the rights of others, be considerate and well-mannered and to forge close links with the community.



## CARRICKMANNON IS CLASS BECAUSE THERE'S SO MUCH TO DO!

Aaron, P7



## SCHOOL CLUBS

Throughout the year we organise a range of clubs for children which have included Drama, Football, Tag Rugby, Cross-country, Multi-Sport, Scripture Union, Crafty Kids, Drumming, Netball, Dodge-ball and Athletics. To meet the changing interests of our pupils we are always keen to hear their suggestions and try to plan our after school activities accordingly.

We offer a 'booster club' for our older pupils who wish to receive additional tuition in literary and numeracy.



## HOME LEARNING

We feel that home learning, which has been planned and structured to match on-going classroom studies, can be beneficial to all children. The nature and amount of home learning will be varied to suit the abilities of the children. At no stage will children be presented with work which has not previously been explored in class.

Properly devised home learning can foster initiative, develop independent learning skills and allow time for the practice, application and consolidation of what has been learnt in school. By extending the child's learning from classroom to home we are further encouraging important links between home and school, and between teachers and parents.



## ASSESSMENT, REPORTING AND CONSULTATIONS

The measurement of pupils' progress and achievement, the recording of this information and regular reporting to parents is a very important element in the teaching process. Teachers make assessments, in all areas, as part of each day's teaching.

In both formal and informal ways

children's strengths and weaknesses are identified. This allows teachers to plan more effectively for learning.

Written reports are prepared for parents at the end of each school year. This annual report will tell you about your child's progress during the year in all areas of the Curriculum.

We provide opportunities for two parent teacher consultations throughout the year, in the Autumn and Spring terms, which update parents on progress. A further interview with a child's class teacher or the principal may be arranged by contacting the school.



# WE WELCOME PARENTAL INVOLVEMENT AND APPRECIATE THAT THEIR ROLE IN THE CHILD'S EDUCATION IS CRUCIAL.



EVERYONE HAS FUN HERE - THE TEACHERS HAVE LOVELY ACTIVITIES FOR US.

Sarah, P7



## PARENTAL INVOLVEMENT

We welcome parental involvement and appreciate that their role in the child's education is crucial. We encourage parents to participate in the education of their children and encourage children to participate in and contribute to the life of the local community. The involvement of children with adults other than teachers, including parents and members of the community, will be helpful in enriching the learning experience available to pupils.

A flourishing Parent Teacher Association provides many additional resources for the school. Social functions, fund raising activities and events specifically for children are regularly organized and the level of participation from staff and parents is always high.



## EQUAL OPPORTUNITIES

We will ensure that all classes cover the various areas of study.

Each teacher will ensure that boys and girls are given the same experiences and opportunities in all areas of the curriculum.



## PLAYTIME

Children play outside, weather permitting, each day after eating lunch. All outdoor play is supervised by our three supervisory assistants. Children from Primary 1 to Primary 3 play in a separate playground, this gives the children a feeling of security. The assistants encourage all children to take part in playground games and activities. The PTA has supplied the school with equipment which children may use at playtime.



## SCHOOL MEALS

School meals are cooked at Saintfield Central Kitchen and brought to Carrickmannon each day. A menu is sent home on a termly basis.

Dinner money should be sent each Monday, for the week, in an envelope marked with the child's name, amount enclosed and the days on which dinner is requested.



## SCHOOL FUND

School fund is used to buy additional equipment, books, etc. for the classroom and sporting activities. We also subsidise the high cost of transport when classes go on educational visits. School fund is collected each term.

Contributions to this fund are voluntary but it is hoped that all parents will agree to contribute. Parents have set the level of School Fund at £10 per term per family.



## SCHOOL MILK

Milk (1/3 pint) is available each day. Money is collected at approximately 10 week intervals.



## PACKED LUNCHES

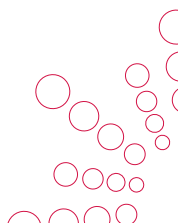
Children who bring packed lunches eat them in their classroom under supervision from staff.



## CHARITY

We encourage the children to be aware of others less fortunate than themselves. However, being mindful that each family has its own commitments to various charities we have one major contribution to a charity each year.

If we feel deeply about an "Emergency Appeal" either locally or abroad, we would appeal for contributions.



## UNIFORMS



- » Grey trousers (long or short)
- » White shirt
- » Red tie
- » Red school jumper
- » Grey socks
- » Black shoes (with Velcro fastening if possible for P1 children)



- » Grey skirt or pinafore
- » White blouse
- » Red tie
- » Red school jumper
- » White socks
- » Black shoes (with Velcro fastening if possible for P1 children)
- » Red and white gingham summer dress

Uniform is available from Marshall's in Saintfield, online from Tesco or from most chain stores.

## P.E UNIFORM



- » White polo shirt
- » Black tracksuit bottoms
- » Red Carrickmannon hoodie

Hoodies are available online from Tesco or from DTE Embroidery in Crossgar.

## ADMISSIONS CRITERIA

### YEAR 1 INTAKE:

The following criteria will be applied in the order set down, 1 to 4, by the Board of Governors of Carrickmannon Primary School in selecting children for admission to Y1 in September 2017.

- » Children of compulsory school age who have a sibling\* in attendance at Carrickmannon Primary School.
- » Children of compulsory school age who have had a sibling\* in attendance at Carrickmannon Primary School.
- » Children of compulsory school age who have a parent employed at the school.
- » Children of compulsory school age whose mother or father attended the school.
- » Other children of compulsory school age.

Note: It is the responsibility of parents to ensure that any information that is relevant to the school's criteria is included on the application form or attached to that form.

\* Sibling will be defined as **brother, sister, half brother, half sister, step brother, step sister, foster brother or foster sister.**

## SUB-CRITERION

In the event of over-subscription, in any of the above criteria, the following sub-criterion will be applied.

- » Children who live closest to the school as measured by Google Maps will be given priority.
- » In the event of everything being equal pupils will be selected for admission on the basis of initial letter of surname (as entered on the Birth Certificate) in the order set out in the Education Authority Admissions Documentation.

This order is determined each year by a randomised selection of the letters of the alphabet. In the event of the surnames beginning with the same letter the subsequent letters of the surname will be used. In the event of two identical surnames the forename will be used.

## HOW TO APPLY

- » Fill in an application form.
- » Remember to enclose your child's birth certificate.
- » Forward directly to school by early January. (Exact dates are available from the school as these vary each year.)
- » The birth certificate will be returned to you immediately, along with a receipt to confirm your application.
- » During April you will receive notification of your child's school placement.
- » You and your child will receive an invitation to spend an afternoon in school during June to meet the P.1 teachers and classroom assistant. At this meeting you will hear about procedures and routines in our school. Your child will spend time with the class teacher and hopefully have a happy experience on that day so that starting school in September will hold no fears.

YEAR	APPLICATIONS RECEIVED	PUPILS ADMITTED
2012/13	12	12
2013/14	21	17
2014/15	12	12
2015/16	15	14
2016/17	20	15

## DOCUMENTS AVAILABLE ON REQUEST

There is a statutory requirement to make certain information readily available to parents. This includes curriculum details, statements of school policy and formal papers sent by the Department to the principal. If you wish to see any of the current policies please contact the school.

WE ARE DELIGHTED TO WELCOME YOUR FAMILY TO CARRICKMANNON PRIMARY SCHOOL AND HOPE THAT YOUR ASSOCIATION WITH US WILL BE PRODUCTIVE AND ENJOYABLE.





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Newtownards  
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[www.carrickmannonprimary.com](http://www.carrickmannonprimary.com)

The information provided in this prospectus is correct at 1<sup>st</sup> November 2016. It should not be assumed it will remain current throughout the school year.