



Safe Handling and Reasonable Force Policy

Coordinator: Mrs S Lennon

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Safe Handling & the Use of Reasonable Force with Children

Rationale

The purpose of Carrickmannon Primary School is the broad and balanced education of each child.

The paramount responsibility of every person connected with the school is the safety and welfare of its children. Through a sense of order and a sense of purpose the care and education of children are made more effective.

The Department of Education Circular 1999/9 quotes Article 4 of the Education (Northern Ireland) Order 1998. On any occasion where a member of staff has responsibility for a pupil (in school or outside the premises) this order permits the member of staff to use “such force as is reasonable in the circumstances to prevent a pupil from:

- Committing an offence;
- Causing personal injury to, or damage to the property of, any person (including the pupil himself);
or
- Engaging in any behaviour prejudicial to the maintenance of good order and discipline at the school or among any of its pupils, whether during a teaching session or otherwise.”

In Carrickmannon Primary School the use of reasonable force with children will always be as a last resort or in an emergency where it is possible that significant harm will occur if action is not taken immediately.

Force will never be used as a punishment.

Situations where reasonable force might be necessary include:

- A pupil attacking another pupil or a member of staff;
- Pupils fighting;
- A pupil causing, or likely to cause damage or injury by rough play, accident, wilful action or misuse of dangerous materials and items;
- A pupil running in a corridor where there is a risk of accident;
- A pupil trying to leave school;
- A pupil defying repeated instructions to leave a classroom;
- A pupil seriously disrupting a lesson.

It is within this context that safe handling and the use of reasonable force may, on occasions, be necessary.

Aims in Relation to Safe Handling and the Use of Reasonable Force

The aims of this policy are:

- To protect every person in the school community from harm;
- To create a learning environment in which children and adults feel safe;
- To protect all pupils against any form of physical intervention that is unnecessary, inappropriate, excessive or harmful; and
- To provide both teaching and non-teaching staff with guidance relating to circumstances in which reasonable force might be used and how such reasonable force might be applied.

Definition of Safe Handling and Reasonable Force

The use of reasonable force is only lawful if the circumstances warrant it. The degree of force used will be the minimum appropriate to the seriousness of the behaviour or incident that it is intended to prevent. It will be employed calmly and in a professional manner. This might include:

- Physically separating pupils;
- Blocking a pupil's path;
- Holding (as taught on the Team Teach training);
- Leading a pupil by the hand or arm;
- Shepherding a pupil with a hand on the back or shoulder; or (in extreme circumstances) using more restrictive holds.

Unacceptable and Unreasonable Force

The following uses of force will always be considered unreasonable and therefore will not be used in Carrickmannon Primary School:

- Holding around the neck;
- Any hold that might restrict breathing
- Kicking, slapping, poking or punching;
- Holding by the hair; and
- Holding the pupil face down on the ground.

Anticipating the Use of Reasonable Force

Having completed both an individual risk assessment and an environmental risk assessment the situation will continue to be monitored. All staff will be encouraged to report concerns relating to routines, individuals and situations that have the potential to lead to incidents requiring the use of reasonable force.

Teachers and non teaching staff will only exercise the use of reasonable force in extreme circumstances. In an emergency any member of staff will have the authority to use reasonable force.

If it is considered likely that a pupil will be sufficiently disruptive to require the regular use of reasonable force (whether for medical, special needs or another reason), the parents/carers will be consulted and an appropriate action plan agreed and reviewed regularly. With the agreement of a parent, completion of form RF1 would only be required following incidents not accounted for within the action plan.

Responsibility for Reasonable Force

- The right of a member of staff to use reasonable force to prevent a pupil from:
- Committing an offence;
- Causing personal injury to, or damage to the property of, any person (including the pupil him/herself); or
- Engaging in any behaviour prejudicial to the maintenance of good order and discipline at the school or among any of its pupils whether during a teaching session or otherwise.

This policy applies to teachers at the school and to any other members of staff, who with the authority of the principal, have lawful control or charge of pupils – this might include classroom assistants, midday supervisors, caretakers or voluntary helpers accompanying pupils on school visits.

Recording the Use of Reasonable Force

Any occasion where force is used will be recorded in full: the name/s of the pupil/s involved and the time and place of the incident; the names of any witnesses; the reasons for the use of force; an account of what happened including pupil response and the outcome of the incident;

- the details of any damage or injury.

These will be entered on form RF1 (see Appendix 1) which will then be copied to relevant parties.

Complaints

Any complaint following the use of reasonable force will be considered according to the procedures outlined in the school's policy for dealing with complaints made against a teacher.

Review

This policy will be reviewed regularly in light of new advice and training.